

## TIPTREE PARISH COUNCIL



### MINUTES OF THE FULL COUNCIL MEETING of TIPTREE PARISH COUNCIL

The Full Council Meeting of the Tiptree Parish Council took place in the Small Hall at the Community Centre, Caxton Close on Tuesday 2 August 2022 at 7.30pm.

**Present: Cllrs**

Jonathan Greenwood (Chairman)	Sue Allen-Shepherd
Colin Bigg	Ashley Girling
Stuart Gulleford	Christian Kitley
Michael Maund (Vice Chairman)	A (Tony) Peck
Simon Phillips	Diana Webb
Barbara Wood	Mark Woodcraft

*Also in attendance:* One member of the Public, CBC Cllr R Smithson, the Deputy Clerk and the Clerk of the Council.

- 057/22     **Apologies for Absence:** – Apologies for absence were Received and Noted from ECC Cllr J Jowers, and Parish Cllrs. E Birkin and S Redgewell.
- 058/22     **Declarations of Interest** – None
- 059/22     **Chairman’s Remarks:** The Chairman reported on the resolution of the s106 delivery for Nine Acres: The allotments would be delivered in September, and the Open Space in April (the delay on this item is due to a need for seeding the entire area, in order to comply with the handover requirements). As the s106 delivery dates are now agreed, there is no longer an exclusion of the press and public on this matter.
- 060/22     **Questions and statements from the public** – None
- 061/22     **Minutes of the Full Council.** The minutes for 5 July 2022 were **unanimously approved for signature** by the Chairman.
- 062/22     (a) **ECC Cllr Report:** Cllr Jowers was not present. Members expressed some dissatisfaction with the attendance of the ECC Cllr, as he had not attended a meeting in some time, and communication with the Councillor was difficult.
- (b) **CBC Cllr Report:**
- (i)     Cllr Wood notified Council that she was pursuing CBC in the handover of the Grove Road Extension Land, and that the latest delay was the CBC lawyer being on annual vacation.
- (ii)    Cllr Smithson reported that he was now on the Board of Colchester Borough Homes, that it appeared the next electoral

reform would be to reduce the postal ballot renewal period from 5 years to 3, and that he was receiving a great deal of correspondence on the licensing for the New Times (both for and against).

- 063/22 **Payment Lists:** The payment lists for July 4<sup>th</sup> and July 18<sup>th</sup> (*previously approved by email*) were reviewed and it was **RESOLVED unanimously to approve the payments.**
- 064/22 **Neighbourhood Plan:** The Chairman reported that Kler, who plan to build 221 houses on Brook Meadow, had appealed the decision to refuse planning permission made by CBC and that the appeal would be heard in late October. This has added urgency to the progress of the Neighbourhood Plan as a Neighbourhood Plan only carries “weight” in influencing an appeal outcome when it has completed Regulation 16 consultation. The Chairman reported that the plan was still undergoing minor typographical checks, and that a paragraph from Policy TIP 01 would be moved to TIP 14, in order to more closely match the requirements of the HRA (Habitats Regulation Assessment) report. In all other respects, the Plan was ready, had been reviewed by the Steering Group, by Colchester and the NHP consultant, and was presented to Council for Approval to deliver to Colchester Borough Council. Council were strongly supportive, praising the team for the many, many hours of work that had been put into the document, with the Chairman singled out for specific praise. **Council unanimously RESOLVED that the plan be submitted to CBC**, once the typographic check and paragraph shift had been completed.
- 065/22 **Grove Lake Tender:** The responses via the Contract Finder website were provided to Council: Of the responses, the preferred solution (recommended by the Amenities Committee) was provided by AGA, who were deemed to have provided a more environmentally friendly response, at the best price. **Council RESOLVED that AGA be selected for the contract to repair Grove Lake.**
- 066/22 **Community Fridge:** The Chairman reported that a volunteer was looking to open a Community Fridge in Tiptree, with the help of the Tiptree Volunteers who were so prevalent during the COVID crisis. Modelled on the Witham Hub, they are looking for premises from which to run the Community Fridge. The Chairman reported that he had invited the lead for the project to attend the September Council meeting in order to understand their plans and issues and thereby determine where Council could help. Council **unanimously agreed to receive and note the report.**
- 067/22 **Grove Road Toilet:** The clerk reported that the toilets had been closed for the majority of the time since last month, as we still have live exposed wires (due to vandalism) awaiting the electrician to make the site safe. A report submitted by the Head Groundsman listed the issues experienced over the last few months. It was resolved that the issue would be brought to the next Council meeting to discuss solutions to contain the anti-social behaviour. Council **unanimously agreed to receive and note the report.**
- 068/22 **Caretaker Staffing:** The Clerk reported that the single Caretaker we recently hired was working out well, but it was imperative that a second caretaker be hired to enable holiday, sick leave and not working back-to-back for more than 14 days. The role has been advertised extensively, but there have been no takers as yet. Council **unanimously agreed to receive and note the report.**

069/22 **Receipt of Minutes:** Council determined to receive and note the minutes “en bloc”, and **unanimously agreed to receive and note the minutes of:**

Planning Committee            07 June 2022  
Amenities Committee        14 June 2022  
Highways Committee        28 June 2022  
Policy & Finance Committee 28 June 2022.

070/22 **Bank Reconciliations:** Cllr. Wood reported that she had completed the Bank reconciliations for July. **The report was received and noted.**

071/22 **Financial Overview: The spend against budget to-date was discussed, received and noted.**

The Chairman then closed the meeting at 20.23 pm.

Signed..... Date.....

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